ISTO Europe Forum
4, 5 & 6 October 2021
Lyon, France

Practical information
Venue of the event

The Forum will be held in person at the Hotel de Région in Lyon:

Conseil régional Auvergne Rhône-Alpes
1 esplanade François Mitterrand
CS 20033 - 69269 Lyon cedex 02
France

Phone: +33 (0)4 26 73 40 00

Tram T1 - Stop Hôtel de Région – Montrochet

Website: [https://www.auvergnerhonealpes.fr/](https://www.auvergnerhonealpes.fr/)

Access:
- Railway stations: direct TGV between Paris and Lyon (2 hour journey)
  - Lyon Part Dieu train station. Direct tram to the Forum (30mn)
  - Lyon Perrache train station. Direct tram to the Forum (5 mn) or on foot (10mn)

Lyon Saint Exupéry International Airport. Direct shuttle between the airport and Part Dieu, then direct tram to the Forum venue. Served by bus or taxi.
Accommodation

**CISL ETHIC ETAPES LYON**
Rooms have been blocked until 23.08 at the Centre international de séjour de Lyon affiliated to ETHIC ESTAPES, member of ISTO, for the nights of 04.10 and 05.10 at the following rates:

- 51.63 €/night (single room with tax and breakfast included)
- 68.66 €/night (double occupancy room, that is 34.33 € per person with tax and breakfast included).

Interested parties should book directly with Ms Teresa Dejesus at CISL:

- tdejesus@cis-lyon.com
- Phone: +33 04.37.90.42.42
- Info: [https://www.cis-lyon.com/](https://www.cis-lyon.com/)

**OTHER OPTIONS**

- [Hotel Axotel Lyon](#)
- [Hotel ibis Style Lyon Confluences](#)
- [Hotel Charlemagne](#)
Registrations

All Forum participants must register before 20 September with the ISTO Secretariat via the online form.

The participation fees are:
- **120 € per participant** - for ISTO member organisations
- **160 € per participant** - for non-member organisations

These participation fees include:
- Access to the sessions at the Hôtel de Région
- Simultaneous interpretation FR/EN during plenary sessions
- Material given to participants
- Lunches on 5 and 6 October - Hôtel de Région
- Welcome coffees (4, 5 and 6 October)
- Coffee breaks (4, 5 and 6 October) - Hôtel de Région
- Possibility to have a stand (1 table/2 chairs) and/or to display a banner in the Members' Meeting area (upon registration)
Registrations

OPTIONAL FEES

- **Guided tour of Lyon and dinner - 04.10**

  A guided tour of Lyon followed by dinner is offered to those who wish. This activity, which will take place on 4 October from 3.30 pm, is proposed at a cost of 70 € per person. **Those interested must pay this fee in advance when registering.**

- **Dinner/buffet - 05.10**

  Buffet dinner to be held at CISL ETHIC ETAPES on 5 October starting at 20:00, followed by an evening reception, is offered to participants at a cost of 25 € per person (including drinks). **Those interested must pay this fee at the same time as the registration fee.**
Payments

Payment of the registration fee and the buffet dinner (extra charge) must be made via bank transfer to the OITS/ISTO account by 27 September 2021.

Bank details:

BNP PARIBAS FORTIS
SWIFT/BIC Code: GEBABEBB
IBAN Code: BE 95 2100 9024 9458

When making your payment, it is important to indicate "ISTO Forum 2021" and the name of the participant in the subject line of the payment or payment reference.

An invoice will be sent to you with the billing details you have provided.
CANCELLATION AND REFUNDS

All requests for cancellation or refund must be made in writing to the ISTO Secretariat at info@isto.international.

No refunds will be given after 30 September 2021 except for major health reasons (travel bans, medical certificate...).

Cancellation requests issued before this date will be subject to a 25% Forum management fee. A refund of 75% of the amount paid will be made if the cancellation is received on or before 30 September 2021. All refunds will be processed after the Forum.

For all refunds, it is required to send your full bank details with your written cancellation request. All bank charges related to the refund will be borne by the participant.

In the event of cancellation of the event by the organisers, all amounts paid will be refunded.